

# False River Academy

*"A School of Academic Excellence"*

## Tuition and Fee Schedule 2026-2027

### Tuition Rates

3 Year Old Program	\$4,170.00	\$417.00/month
Pre-K/Kindergarten	\$4,170.00	\$417.00/month
1 <sup>st</sup> - 6 <sup>th</sup> Grade	\$4,890.00	\$489.00/month
7 <sup>th</sup> – 8 <sup>th</sup> Grade	\$5,100.00	\$510.00/month
9 <sup>th</sup> - 12 <sup>th</sup> Grade	\$6,280.00	\$628.00/month
Family Maximum	\$15,960.00	\$1,596.00/month

**TUITION PAYMENT METHODS:** If tuition is paid in full by July 1, 2026, you receive a 5% discount on tuition.

Tuition can be paid in 10 monthly payments beginning July 1, 2026 through April 1, 2027.

### ADDITIONAL FEES NOT INCLUDED IN TUITION

Stock (New Families K thru 12 <sup>th</sup> Grade) (Optional)	\$400.00 per family
Registration fee	\$200.00
Registration fee (After March 13 <sup>th</sup> )	\$300.00 (Current Families Only)
Registration fee (After May 1 <sup>st</sup> )	\$400.00 (Current Families Only)
Registration fee (After June 26 <sup>th</sup> )	\$500.00 (Current Families Only)
Student fee (due September 1, 2026)	\$250.00 per student
Activity fee (due September 1, 2026)	\$150.00 per student (grades 3-12)
Technology fee (due September 1, 2026)	\$300.00 per student
Maintenance fee (due September 1, 2026)	\$200.00 per family
Yearbook fee (due September 1, 2026)	\$55.00 per family

Service Hours (25 hours per family or pay \$500.00 fee)

Welding Program - \$750.00 per semester (Enrollment Agreement included in Registration Paperwork)

## False River Academy

### CONTRACT for STUDENT ENROLLMENT

*For the*

2026-2027 School Year

By signing below, I/we understand and agree to the terms and conditions set forth in this agreement with Pointe Coupee Private School System, Inc., hereinafter referred to as "False River Academy" or "school," for enrollment of the below named child(ren), hereinafter referred to as "student," of which I/we am (are) the parent(s) or legal guardian(s).

#### **Terms Defined:**

"Parent" – or legal guardian; and that person or persons who claims the child or student(s) as a dependent(s) on their most recent income tax return; and who (one or both) is the school stockholder or account holder of record.

"Family" – one or more students who share a common parent; and who appear as a dependent(s) on the most recent income tax return(s) of said parent; and who are regularly domiciled at the same location.

**Registration Conditions and Fees:**      \*\*Parent(s) initials here: \_\_\_\_\_ \*\*

(All fees are on an annual basis unless otherwise stated)

- Registration is required each year to assure placement of the student(s) for the next school year, subject to maximum enrollment levels which may vary by class.
- Registration is not permitted for any student on any account that is delinquent. Such registration will be allowed upon receipt of payment in full for the remainder of the current school year, and subject to other restrictions as provided herein.
- Registration is not complete until all registration fees are received and this enrollment contract is signed by all parties.
- Registration fee payments that are returned due to "non-sufficient funds (NSF)" or otherwise not received by the school shall result in immediate cancellation of the registration(s) associated with such non-payment.

**Registration Fee:**      \$200.00 per student. Increases affect current families only, after March 13<sup>th</sup>, the registration fee will be \$300.00 per student. After May 1<sup>st</sup>, the registration fee will be \$400.00. After June 26<sup>th</sup>, the registration fee will be \$500.00.

**Activity Fee:**      \$150.00 per student (3<sup>rd</sup> thru 12<sup>th</sup> Grade only) is due anytime after registration but no later than September 1<sup>st</sup>. This fee will allow all students entry into home sporting events and participation in all sports programs (replacing athletic fee per sport) (This does not include Jamboree, Play-off games or Tournaments.).

**General Student Fee:**      \$250.00 per student (three year old program thru 12<sup>th</sup> grade) for instructional materials (workbooks, paper, etc.), web-based student subscriptions and School Resource Officer and is due anytime after registration but no later than September 1<sup>st</sup>.

**Technology Fee:**      \$300.00 per student and is due anytime after registration but no later than September 1<sup>st</sup>.

**Maintenance Fee:**      \$200.00 per family per year and is due anytime after registration but no later than September 1<sup>st</sup>.

**Yearbook Fee:**      \$55.00 per family per year and is due anytime after registration but no later than September 1<sup>st</sup>.

**Service Hours:**      Twenty-five (25) service hours are required per family per school year. If a family chooses not to participate, there will be a financial obligation of \$500.00.

**Other Fees:** various fees pertaining to certain grades, extracurricular activities, field trip fees, sports participation assessments by the school athletic department, student vehicle parking fee, specific fees pertaining to graduating seniors, and lunchroom or meal plan fees, if applicable, will be assessed during the course of the school year, which may or may not originate directly through the school business office, but unpaid amounts will accrue to the parent's account.

**Annual Tuition Fees:** \*\*Parent(s) initials here: \_\_\_\_\_ \*\*

Shown below by respective grade, all tuition fees for the year are due and payable at the start of each school year under one of the following plans, except as otherwise provided herein. Place a check mark to indicate your choice of plans.

1. Payment of the total annual tuition amount in ten (10) equal monthly installments, the first of which is due and must be received by the school no later than July 1, 2026 and the remaining nine (9) payments due no later than the first day of each succeeding month such that the final installment is received in full no later than April 1, 2027. **No student will be allowed to attend school until the first payment is made.**

2. Payment of the total annual tuition, due and received by the school no later than July 1, 2026, made as a single lump sum payment of the amount due less five percent (5%). If the single lump sum payment is not received by the school (or is returned due to "NSF" or is otherwise not collectible) by July 1, 2026, then it shall be deemed that this option has been waived by the parent, who thereby agrees: (a.) to the monthly plan described above, in which case the monthly payments are due retroactive to July 1<sup>st</sup> and monthly late fees will be assessed as provided herein, or (b.) to forfeit the five percent (5%) discount and be subject to late fees as provided herein.

**Tuition payments that are 45 calendar days delinquent will result in the student(s) ineligibility to take 9 week and semester exams. Those student(s) will be asked to stay at home during these exams. The school reserves the right to suspend student extracurricular activity participation including but not limited to sports and cheerleading.**

**Tuition for 2026-2027**

(subject to a maximum of \$1,596.00 per month/\$15,960.00 in total annual tuition per family)

<b>Grade</b>	<b>Monthly Tuition</b>	<b>Annual Tuition</b>
Three year old program	\$417.00	\$4,170.00
Pre-K and Kindergarten	\$417.00	\$4,170.00
1 <sup>st</sup> thru 6 <sup>th</sup> grades	\$489.00	\$4,890.00
7 <sup>th</sup> and 8 <sup>th</sup> grades	\$510.00	\$5,100.00
9 <sup>th</sup> thru 12 <sup>th</sup> grades	\$628.00	\$6,280.00

**Student(s) to be enrolled:** Completed student data sheet for each student below **must** also be attached to this contract.

---- *Please print legibly* ----

Full Name:	Soc. Sec. #:	Grade Entering:	Annual Tuition: \$
Full Name:	Soc. Sec. #:	Grade Entering:	Annual Tuition: \$
Full Name:	Soc. Sec. #:	Grade Entering:	Annual Tuition: \$
Full Name:	Soc. Sec. #:	Grade Entering:	Annual Tuition: \$
(Attach an additional page, if necessary)			
Check here if amount exceeds family maximum of \$15,960.00: _____ TOTAL Annual Tuition: \$ _____			

Conditions: \*\*Parent(s) initials here: \_\_\_\_\_ \*\*

- Tuition fees and payments as described above are irrespective of the student(s) attendance record, school holidays, and planned or unplanned school closings regardless of cause.
- Tuition payments that are **60 or more calendar days** delinquent will be cause for:
  - (a.) the school to give written notice to the parent(s) that if the status of their account is not made current within 15 days of receipt of said notice, the student(s) will be removed from enrollment and not allowed to attend school until the delinquent account is current, and at the school's sole discretion, immediate payment of all remaining amounts due under this contract are received, and
  - (b.) modifying the terms of the next year's enrollment contract with the parent to require all fees, including the total annual tuition, be paid in full at the time of registration for the upcoming year.
- **THE OBLIGATION TO PAY TUITION AND FEES UNDER THIS CONTRACT ARE NOT REDUCED OR ABSOLVED BY THE WITHDRAWAL OF THE STUDENT FROM ENROLLMENT FOR ANY REASON OR CAUSE, NOR BY REMOVAL OF THE STUDENT BY THE SCHOOL DUE TO DISCIPLINARY REASONS OR FOR NON-PAYMENT OF TUITION. ANY RELEASE OR MODIFICATION OF THIS CONTRACT WILL BE:**
  - (a.) IN ACCORDANCE WITH EXISTING FALSE RIVER ACADEMY BOARD OF DIRECTORS POLICY, AND
  - (b.) AT THE BOARD'S SOLE DISCRETION.

Non-payments and late payments: \*\*Parent(s) initials here: \_\_\_\_\_ \*\*

- For any account that is 30 or more days delinquent, the school, at its sole discretion, shall declare all remaining amounts due under this contract immediately due and payable.
- For acceptance of any payment toward the balance of any delinquent account, the school will require such payment be made by cashier's check, money order, or cash.
- Any account that is 90 or more days delinquent may be turned over to the school's attorney for collection.
- For any account that becomes delinquent, the parent(s) agrees to bear any and all costs of collection, including, but not limited to, reasonable attorney's fees and court costs, over and above all other sums then due.
- A late fee of \$25.00 will be assessed on a monthly basis to each account that is fifteen (15) or more days delinquent.
- A \$25.00 fee will be assessed for each payment (check, draft, or other transaction) that is returned due to "non-sufficient funds (NSF)" or is otherwise not collectible.
- Delinquent tuition payment(s) may subject accounts to additional stipulations as provided herein.
- The school reserves the right to refuse payment on behalf of any account if made by party(s) other than the parent(s) responsible for the account.
- Graduating seniors will not be allowed to participate in graduation ceremonies if their parent's account is not in good standing by April 30, 2027.

**False River Academy Aftercare program:** All matters regarding registration, fees, and conditions for the Aftercare program must be agreed to using a separate form available from the school office; and upon registration for the Aftercare program, said form shall become an addendum to this contract and shall be subject to all applicable provisions herein.

Other Conditions: \*\*Parent(s) initials here: \_\_\_\_\_ \*\*

The undersigned parent(s):

- Promise that they and the student(s) will comply with the rules and regulations as outlined in the current Parent /Student Handbook and as it may be modified from time to time, and further agree that these rules and regulations are hereby incorporated by reference into this contract as though enumerated herein. The Parent/Student Handbook is available from the school office or may be downloaded from the school website at: [www.falseriveracademy.org](http://www.falseriveracademy.org)
- Hereby grants express consent to the school, or any agent acting in its behalf, to secure and provide any emergency medical attention that may be necessary at the discretion of the school for the above named student(s) when there is insufficient time to contact the parent or when the undersigned cannot be contacted immediately by phone, and further agrees to accept complete financial responsibility for any and all medical expenses incurred on behalf of the student(s).

- Promise to immediately inform the school of any change in their: (a.) telephone and/or cell phone numbers, or other means of emergency contact, (b.) mailing address, physical address, and email address, etc., and (c.) child custody responsibilities or other arrangements that make it unclear which parent is responsible for the account.
- Hereby grants to the school permission and release, for media and promotional purposes, use of photographs and other images of the above listed student(s), whether intentional or incidental, in ordinary promotional materials, videos, internet website content, school publications, newspapers, etc.
- Agrees to accept and promptly respond to any mail received from the school on which they appear as addressee.
- Understands and agrees that no student will receive grades or have transcripts released unless their account is paid in full.

I/we, the undersigned parent(s), certify that I/we have read, understand, accept and agree to abide by all the terms and conditions of this contract; and I/we have placed my/our initials above in each place so designated.

\*\*\*This agreement must be personally signed by BOTH parents if BOTH parents are living in the same household as the student(s); otherwise, the parent who is responsible for the fulfillment of this contract and whose name appears on Stock Certificate No. \_\_\_\_\_ must sign this contract.

\_\_\_\_\_  
Signature of Mother/Guardian

\_\_\_\_\_  
Signature of Father/Guardian

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**(Please print legibly:)**

Full Legal Name: \_\_\_\_\_

**(Please print legibly:)**

\_\_\_\_\_

Mailing address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Physical address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Employer: \_\_\_\_\_

\_\_\_\_\_

Home phone: \_\_\_\_\_

\_\_\_\_\_

Work phone: \_\_\_\_\_

\_\_\_\_\_

Cell phone: \_\_\_\_\_

\_\_\_\_\_

Email address: \_\_\_\_\_

\_\_\_\_\_

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

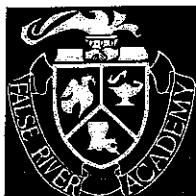
(for False River Academy)

*Upon request, an executed copy of this contract will be sent to you.*

**Attachments:**

Student Data Sheet(s): \_\_\_\_\_

FRA Aftercare document (if applicable): \_\_\_\_\_



## FALSE RIVER ACADEMY

201 Major Parkway • New Roads, Louisiana 70760  
High School (225) 638-3783 • Elementary (225) 638-8610  
Fax (225) 638-8555 • Elementary Fax (225) 618-0044

### FRA Welding Enrollment Agreement

Thank you for choosing FRA welding for your student(s). We are pleased to be able to offer quality welding instruction here on campus and reduce student travel. ALL FRA school rules and policies apply. If a student fails to comply with rules and safety procedures, immediate dismissal from the program, without refund, may result. The safety of everyone is our top priority.

FRA will provide each individual student their first box of welding rods at no additional cost. Students must provide their own Personal Protective Equipment (PPE) including boots, pants, gloves, welding hood, glasses, and shirt. Due to the cost of materials, each student will pay an upfront **\$750 per semester** fee prior to the student enrolling in the course.

Please complete the section below and return to FRA as soon as possible agreeing to the terms and conditions of FRA welding enrollment and participation. At this time, enrollment is limited to Sophomores, Juniors, and Seniors attending FRA. The number of seats in welding are limited and will be filled on a first come first serve basis. **Checks should be made payable to FRA WELDING.**

Student's name \_\_\_\_\_

Student's signature \_\_\_\_\_

Student's grade \_\_\_\_\_

Parent signature \_\_\_\_\_

FRA counselor signature \_\_\_\_\_

Sincerely,

Mary Horner, Principal

## **False River Academy Device Agreement**

Print Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

**PLEASE READ THE FALSE RIVER ACADEMY TECHNOLOGY POLICY FOR ISSUED DEVICES**  
**AVAILABLE ON THE FRA WEBSITE BEFORE SIGNING AND SUBMITTING THIS FORM!**

A device (laptop, iPad, tablet, etc), which is the property of False River Academy, is being issued for academic purposes only. Using this equipment for any other purpose may result in loss of privileges and disciplinary action. It must be returned before the end of the school year or if no longer attending FRA, including all parts issued for the assigned device.

**Part of the FRA technology fee covers only the labor fee for repairs.  
You will be responsible for paying the cost of any parts for repairs.**

Laptop chargers are NOT COVERED by the technology fee.  
There will be a charge for replacing a lost or damaged charger.

We, the undersigned False River Academy student and their guardian, agree to assume full responsibility for the proper care and use of the issued device as described in the FRA Technology Policy for Issued Devices.

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Guardian Printed Name

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Guardian Signature

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Date

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Student Printed Name

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Student Signature

---

Date

**Student Data****Grade Entering** \_\_\_\_\_

<b>Student: (Last, First M.)</b>		<b>Social Security #:</b> _____
<b>Address: (P.O. Box, Street, City, State Zip Code)</b>		
<b>Date of Birth: (MM/DD/YY)</b> _____ / _____	<b>Place of Birth:</b>	
Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	Race: <input type="checkbox"/> African American <input type="checkbox"/> Asian <input type="checkbox"/> Hispanic <input type="checkbox"/> White <input type="checkbox"/> Other	
<b>Father's Name:</b> Occupation: Email:	Home Phone (____) - _____ Cell Phone (____) - _____ Work Phone (____) - _____	
<b>Mother's Name:</b> Occupation: Email:	Home Phone (____) - _____ Cell Phone (____) - _____ Work Phone (____) - _____	
<b>Guardian/Legal Custody:</b> Occupation: Email:	Home Phone (____) - _____ Cell Phone (____) - _____ Work Phone (____) - _____	
<b>Student Lives With:</b> <input type="checkbox"/> Father <input type="checkbox"/> Stepfather <input type="checkbox"/> Other: <input type="checkbox"/> Mother <input type="checkbox"/> Stepmother <input type="checkbox"/> Parents Divorced <input type="checkbox"/> Parents Separated		
<b>Family Doctor:</b>		
<b>Person to Notify in Case of an Emergency:</b> <i>(Every attempt will be made to contact parents first)</i>		
1. 2.	Contact Number (____) - _____ Contact Number (____) - _____	
<b>Last School Attended:</b>		
<b>Academic Achievement: GPA</b>		
<b>Disciplinary Problems, If Any, At Prior School:</b>		
<input type="checkbox"/> Suspended <input type="checkbox"/> Expelled <input type="checkbox"/> Other:		
<b>Remarks:</b>		

STUDENT'S NAME: \_\_\_\_\_ GRADE: \_\_\_\_\_  
Last \_\_\_\_\_ First \_\_\_\_\_

HOMEROOM TEACHER: \_\_\_\_\_

### **ASSUMPTION OF RESPONSIBILITY FORM**

In consideration for False River Academy allowing me to participate on a regular basis in field trips, sports, and extracurricular activities for the current school year, my parents and I assume the financial responsibility for all medical expenses should an accident occur. We understand that these field trips, sports and activities include certain risk of accidental injury. We acknowledge that we have medical aid/or hospital coverage; and that we will look to that coverage for reimbursement. We specifically agree not to assert a claim or file a lawsuit against FRA for personal injury damage should there be an accident or injury while participating in sports, extra-curricular activities, or field trips. If that circumstance occurs, we agree to confine or limit any attempt to recover personal injury damages against the insurance carrier who provide liability coverage to FRA, to ourselves or to third parties not affiliated with or connected to FRA, who might otherwise be responsible for the accidental injury.

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Student's Signature

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Parent's Signature

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Date

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Parent's Signature

## **BULLYING AND CYBERBULLYING**

False River Academy is committed to maintaining a safe, orderly, civil, and positive learning environment so that no student feels threatened while in school or while participating in any school-related activities. Therefore, all actions of bullying or cyberbullying committed on campus, at school-sponsored activities, on the school bus, at school bus stops, and en-route to from home to the bus stop and from the bus stop home shall not be tolerated. Even if made in a joking manner, these statements or actions threatening other students, school personnel, or school property shall be unacceptable.

All students, teachers, and other school employees shall take responsible measures within the scope of their individual authority to prevent violations of this policy.

### **BULLYING AND CYBERBULLYING**

Bullying shall mean any intentional gesture or written, verbal, or physical act that a reasonable person under the circumstances should know will have the effect of harming a student or damaging his/her property or placing a student in reasonable fear of harm to his/her life or person or damage to his/her property and is so severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for a student.

Cyberbullying shall mean harassment, intimidation, or bullying of a student on school property by another student using a computer, mobile phone, or other interactive or digital technology or harassment, intimidation or bullying of a student while off school property by another student using any such means when the action or actions are intended to have an effect on the student when the student is on school property.

### **REPORTING PROCEDURES**

Any teacher, administrator, or other school personnel who receives notice that a student has or may have been the victim of bullying or cyberbullying shall be required to immediately report the alleged acts to an appropriate school district official.

\*\*Please refer to LA Act 861, 2012.

*User Agreement (to be signed by students)*

I have read, understand, and will abide by the above Bullying and Cyberbullying Policy while on campus or while attending or participating in school-related events. I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, school disciplinary action may be taken, and/or appropriate legal action may be initiated.

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User Name (please print)

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User Signature

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Date

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*Parent Agreement (to be signed by parents of all students under the age of eighteen)*

As parent or guardian of [please print name of student] \_\_\_\_\_, I have read the Bullying and Cyberbullying Policy. I understand that if my child is in violation of the guidelines set forth above, he or she may face disciplinary action by the school, and/or appropriate legal action may be initiated.

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Parent Name (please print)

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Parent Signature

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Date

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## **SICKNESS/ILLNESS POLICY**

We ask that you keep your child at home with any of the following symptoms and/or illnesses:

- Fever greater than 100°
- Yellowish/green runny nose
- Questionable rashes
- Coughing-continual, uncontrollable coughing
- Diarrhea or Vomiting
- Impetigo/staph infection
- Active chicken pox
- Measles or Mumps
- Conjunctivitis (pink eye)
- Students should stay home if they are ill, symptomatic or have tested positive for COVID-19.
- If a student tests positive for COVID-19, the parent is strongly encouraged to notify the school administration as soon as possible. The student will be required to present a doctor's note before returning to school to confirm the student is no longer infectious.

Parents agree to pick up their child immediately if he/she becomes ill during the school day.

Parents agree to send their child with his/her personal filled bottle of water (Label the bottle with your child's full name.)

If your child is being treated with antibiotics, he/she should be on the drug for at least 24 hours before coming to school.

If your child has a continually clear-runny nose or rash due to non-contagious allergies, please let us know. We realize that some symptoms hang on long after the child is no longer contagious. Remember, we want all of our children to remain healthy and happy.

Any child running fever must be free of fever for 24 hours before returning to school.

Any child having a contagious disease must remain at home until the contagious period is ended and upon presentation of a doctor's certificate verifying that the child may return to school.

**If your child is sent home from school for any of the reasons listed above, he/she must be kept home for at least 24 hours before returning to school unless a doctor's note is received releasing the student to return to school.**

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Parent/Guardian Signature

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Date

OFFICE USE ONLY:  RETURNING STUDENT  NEW ENROLLEE  CHANGE OF ADDRESS REQUESTED

**POINTE COUPEE PARISH SCHOOLS**

**Complete One Per Student**

**2026-2027 School Year**

**Pointe Coupee School Bus Service Request Form**

**Please NEATLY PRINT or Type All Information**

Student's Name: \_\_\_\_\_

I, (parent/guardian's name) \_\_\_\_\_, DO (  ) \*\*DO NOT (  ) want bus service for my child for the 2026-2027 school year. If you DO NOT want bus service for your child, please enter your name and your child's name on the lines above, sign on the signature line below\*, and return this form to your child's school. If you DO WANT bus service for your child, please enter ALL requested information on this form and return to your child's school immediately. If a child does not need transportation in the morning or evening because of carpooling or other arrangements, please indicate so by writing "NO RIDE" in the morning or evening box.

Today's Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Student's School for 2025-2026 \_\_\_\_\_ Student's Grade for 2025-2026 \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

Physical Home Address (No P.O. Boxes): \_\_\_\_\_

Town/City, Zip Code: \_\_\_\_\_

ENTER PHYSICAL ADDRESS WHERE CHILD WILL BE PICKED UP IN THE MORNING (NO P.O. BOXES):



ENTER PHYSICAL ADDRESS WHERE CHILD WILL BE DROPPED OFF IN THE EVENING (NO P.O. BOXES):



If No Ride in AM or PM please place "No Ride" on appropriate line. No response means student will be dropped at same location as picked up.

Home Phone Number: \_\_\_\_\_

Work Phone Number of Mother: \_\_\_\_\_ Cell #: \_\_\_\_\_

Work Phone Number of Father: \_\_\_\_\_ Cell #: \_\_\_\_\_

Other Emergency Names and Phone Numbers: \_\_\_\_\_

If your child receives Special Education services, does your child's L.E.P. indicate special transportation services be provided? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Thanks in Advance for Your Assistance Please Allow 2-3 Business Days

As a safety factor, the school bus driver shall not leave his/her position behind the wheel until every pupil has been discharged from his/her bus when he/she reaches the school, and it shall be his/her duty to assume his/her position behind the wheel before the first pupil is loaded on the bus.

As recommended by the Department of Education, the following rules for riding the school buses must be observed:

- a. The driver is in full charge of the bus and the pupils.
- b. Pupils shall obey the driver cheerfully and promptly.
- c. Pupils shall obey and respect the orders of monitors or patrols on duty.
- d. Pupils shall occupy the space designated for them by the driver.
- e. Pupils shall be on time, the bus cannot wait for those who are not on time.

Pupils shall observe the following:

- NEVER STAND IN THE ROAD WHILE WAITING FOR THE BUS
- NEVER THROW WASTE PAPER OR OTHER RUBBISH ON THE FLOOR OF THE BUS. PUPILS SHALL HELP KEEP THE BUS FREE FROM LITTER, MUD FROM SHOES, ETC.
- PUPILS SHALL NOT MARK OR OTHERWISE DEFACE THE BUS
- PUPILS SHOULD NOT START FOR SCHOOL WHEN SICK OR WHEN ANY MEMBER OF THEIR FAMILY HAS A CONTAGIOUS DISEASE.
- AVOID UNNECESSARY CONVERSATION WITH THE DRIVER.
- ABSTAIN FROM THE USE OF TOBACCO AND PROFANE LANGUAGE.
- AT ALL TIMES KEEP ARMS AND HEAD INSIDE THE BUS WINDOWS.
- GET ON OR OFF THE BUS OR CHANGE SEATS IN THE BUS ONLY WHEN IT IS NOT IN MOTION.
- PUPILS ARE NOT TO LEAVE THE BUS WITHOUT DRIVER'S CONSENT EXCEPT AT HOME OR SCHOOL.
- RESPECT PERSONS WHOM THEY PASS ON THE ROUTES.
- REPORT TO THE DRIVER AT ONCE ANY DAMAGE TO THE BUS.
- WALK ON THE LEFT SIDE OF THE ROAD, FACING TRAFFIC.
- PUPILS WHO MUST CROSS THE ROAD AFTER EXITING FROM THE BUS, SHOULD PASS IN FRONT OF THE BUS AND NOT BEHIND IT. THE DRIVER SHOULD SEE THAT THE WAY IS CLEAR BEFORE THE CHILD IS PERMITTED TO CROSS THE ROAD.

SHOULD ANY PUPIL PERSIST IN VIOLATING ANY OF THESE REGULATIONS, IT SHALL BE THE DUTY OF THE DRIVER TO NOTIFY THE PRINCIPAL AND AFTER DUE WARNING HAS BEEN GIVEN TO THE PUPIL THE PRINCIPAL SHALL THEN FORBID SUCH DISOBEDIENT PUPIL THE PRIVILEGE OF RIDING THE BUS UNTIL PERMISSION TO RIDE AGAIN HAS BEEN GIVEN BY THE BOARD OF EDUCATION. WRITTEN NOTICE OF THE ACTION OF THE PRINCIPAL SHALL BE FURNISHED TO THE PARENT THROUGH THE BOARD OF EDUCATION, BUT SUCH NOTICE NEED NO PRECEDE ACTION BY THE PRINCIPAL. ANY COMPLAINTS OF DRIVERS, PUPILS OR PARENTS, NOT SPECIFIED IN THE ABOVE REGULATIONS, SHALL BE REPORTED PROMPTLY TO THE PRINCIPAL OR SUPERINTENDENT.

SHOULD THE CONDUCT OF A PUPIL ON THE BUS ENDANGER THE LIVES OR MORALS OF OTHER PEOPLE AND THE OFFENDING PUPIL FAILS TO CEASE SUCH CONDUCT WHEN REQUESTED BY THE BUS DRIVER TO DO SO, IT SHALL BE THE DUTY OF THE DRIVER TO PUT THE OFFENDER OFF OF THE BUS AND REPORT HIS/HER ACTION TO THE PRINCIPAL IMMEDIATELY. THIS SHOULD BE DONE ONLY IN EXTREME CASES AND AS A LAST RESORT TO PROTECT THE SAFETY OF OTHER PUPILS.

## MEMORANDUM

TO: **PARENTS OF CHILDREN RIDING SCHOOL BUSES**  
FROM: **POINTE COUPEE PARISH SCHOOL BOARD TRANSPORTATION DEPARTMENT**  
**RULES AND REGULATIONS**

Dear Parents:

In order for you to understand the regulations covering the conduct of your child riding a Pointe Coupee Parish school bus, we are sending you a copy of the **REGULATIONS FOR PUPILS RIDING SCHOOL BUSES**. It is requested that you and your child read these regulations.

This will be used as a permanent record throughout your child's enrollment in the Pointe Coupee Parish Schools. Your cooperation with us will make it possible to provide a **SAFE AND EFFICIENT TRANSPORTATION PROGRAM**.

Please sign and return to the principal as soon as possible in order for your child to continue riding the school bus.

### **FOR STUDENTS:**

I have read and understand the "**REGULATIONS FOR PUPILS RIDING SCHOOL BUSES**" and agree, as a passenger, to abide by said regulations.

STUDENTS SIGNATURE: \_\_\_\_\_  
DATE: \_\_\_\_\_

### **FOR PARENT(S) OR GUARDIAN:**

I have read and understand the "**REGULATIONS FOR PUPILS RIDING SCHOOL BUSES**" and agree to assume full responsibility for my child's conduct on said buses.

PARENTS SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

As a safety factor, the school bus driver shall not leave his/her position behind the wheel until every pupil has been discharged from his/her bus when he reaches the school; and it shall be his/her duty to assume his/her position behind the wheel before the first pupil is loaded on his bus.

**As recommended by the Department of Education, the following rules for riding the school buses must be observed:**

- a. The driver is in full charge of the bus and the pupils.
- b. Pupils shall obey the driver cheerfully and promptly.
- c. Pupils shall obey and respect the orders of monitors or patrols on duty
- d. Pupils shall occupy the space designated for them by the driver
- e. Pupils shall be on time; the bus cannot wait for those who are not on time.

**Pupils shall observe the following:**

- NEVER STAND IN THE ROAD WHILE WAITING FOR THE BUS.
- NEVER THROW WASTE PAPER OR OTHER RUBBISH ON THE FLOOR OF THE BUS. PUPILS SHALL HELP KEEP THE BUS FREE FROM LITTER, MUD FROM SHOES, ETC.
- PUPILS SHALL NOT MARK OR OTHERWISE DEFACE THE BUS
- PUPILS SHOULD NOT START FOR SCHOOL WHEN SICK OR WHEN ANY MEMBER OF THEIR FAMILY HAS A CONTAGIOUS DISEASE.
- AVOID UNNECESSARY CONVERSATION WITH THE DRIVER
- ABSTAIN FROM USE OF TOBACCO AND PROFANE LANGUAGE.
- AT ALL TIMES KEEP ARMS AND HEAD INSIDE THE BUS WINDOWS.
- GET ON OR OFF THE BUS OR CHANGE SEATS IN THE BUS ONLY WHEN IT IS NOT IN MOTION.
- PUPILS ARE NOT TO LEAVE THE BUS WITHOUT DRIVER'S CONSENT EXCEPT AT HOME OR SCHOOL
- RESPECT PERSONS WHOM THEY PASS ON THE ROUTES
- REPORT TO THE DRIVER AT ONCE ANY DAMAGES TO THE BUS
- WALK ON THE LEFT SIDE OF THE ROAD, FACING TRAFFIC
- PUPILS, WHO MUST CROSS THE ROAD AFTER ALIGHTING FROM THE BUS, SHOULD PASS IN FRONT OF THE BUS AND NOT BEHIND IT. THE DRIVER SHOULD SEE THAT THE WAY IS CLEAR BEFORE THE CHILD IS PERMITTED TO CROSS THE ROAD.

**SHOULD ANY PUPIL PERSIST IN VIOLATING ANY OF THESE REGULATIONS, IT SHALL BE THE DUTY OF THE DRIVER TO NOTIFY THE PRINCIPAL AND AFTER DUE WARNING HAS BEEN GIVEN TO THE PUPIL, THE PRINCIPAL SHALL THEN FORBID SUCH DISOBEDIENT PUPIL THE PRIVILEGE OF RIDING THE BUS UNTIL PERMISSION TO RIDE AGAIN HAS BEEN GIVEN BY THE BOARD OF EDUCATION. WRITTEN NOTICE OF THE ACTION OF THE PRINCIPAL SHALL BE FURNISHED TO THE PARENT THROUGH THE BOARD OF EDUCATION, BUT SUCH NOTICE NEED NOT PRECEDE ACTION BY THE PRINCIPAL.**

**ANY COMPLAINTS OF DRIVERS, PUPILS, OR PARENTS, NOT SPECIFIED IN THE ABOVE REGULATIONS, SHALL BE REPORTED PROMPTLY TO THE PRINCIPAL OR SUPERINTENDENT.**

**SHOULD THE CONDUCT OF A PUPIL ON THE BUS ENDANGER THE LIVES OR MORALS OF OTHER PEOPLE AND THE OFFENDING PUPIL FAILS TO CEASE SUCH CONDUCT WHEN REQUESTED BY THE BUS DRIVER TO DO SO, IT SHALL BE THE DUTY OF THE DRIVER TO PUT THE OFFENDER OFF OF THE BUS AND REPORT HIS ACTION TO THE PRINCIPAL IMMEDIATELY. THIS SHOULD BE DONE ONLY IN EXTREME CASES AND AS A LAST RESORT TO PROTECT THE SAFETY OF OTHER PUPILS.**

## **BUS RULES AND REGULATIONS**

**STUDENTS MUST BE ON TIME AT DESIGNATED BUS STOP**

**STUDENTS MUST OBEY THE DRIVER PROMPTLY AND  
CHEERFULLY**

**STUDENTS MUST OBEY AND RESPECT THE ORDERS FROM THE  
BUS PATROL ON DUTY**

**STUDENTS SHOULD HELP TO KEEP BUS CLEAN AND SANITARY  
ANYONE PURPOSELY DAMAGING, CUTTING, OR BREAKING  
SCHOOL PROPERTY WILL BE DISCIPLINED AND BE REQUIRED  
TO PAY FOR DAMAGES**

**STUDENTS SHOULD AVOID CAUSING TROUBLE BY TEASING,  
PULLING HAIR, SCUFFLING OR USING PROFANE, OBSCENE OR  
ABUSIVE LANGUAGE.**

**ARMS AND HEAD MUST BE KEPT INSIDE THE BUS WINDOWS  
AT ALL TIMES. NOTHING IS TO BE THROWN OUT OF WINDOWS**

**THERE SHOULD BE NO MOVING AROUND WHILE THE BUS IS IN  
MOTION. IF ASSIGNED TO A SEAT BY THE DRIVER, THE  
STUDENT MUST STAY IN THAT SEAT**

**LOUD TALKING WILL NOT BE TOLERATED. CONVERSTION IN  
NORMAL TONES IS PERMISSIBLE**

**STUDENTS SHOULD OBTAIN PERMISSION FORM THE DRIVER  
BEFORE OPENING WINDOWS WHEN IT IS COLD OR RAINING.**

**THE MIDDLE AISLE SHOULD NOT BE BLOCKED BY STUDENTS  
OCCUPYING THE SEAT NEXT TO THE AISLE.**

**BUS DRIVERS ARE PERMITTED TO MAKE REASONABLE RULES  
FOR THE SAFE AND PROPER OPERATION OF THEIR BUS**

**STUDENTS SHALL NOT BE ALLOWED OT EAT OR DRINK ON  
THE BUS UNLESS APPROVED BY THE BUS DRIVER**

**PARENTS** – please fill out the form below and return it to your child's bus driver. If this form is not completed and returned to the driver, the student cannot continue riding the bus. Please return this form to your child's bus driver by \_\_\_\_\_

**POINTE COUPEE PARISH SCHOOL BOARD RULES  
AND REGULATIONS FOR STUDENTS TRANSPORTED IN SCHOOL BUSES**

1. Students must be on time at designated stop.
2. Students must obey the driver promptly and cheerfully.
3. Students must obey and respect the orders from the bus driver.
4. Students should help to keep the bus clean and sanitary. Any one purposely damaging, cutting, or breaking school property will be disciplined and be required to pay for damages.
5. Students should avoid causing trouble by teasing, pulling hair, scuffling or using profane, obscene or abusive language.
6. Arms and head must be kept inside the bus windows at all times. Nothing is to be thrown out of windows.
7. There should be no moving around while the bus is in motion. If assigned to a seat by the driver, the student must stay in that seat.
8. Loud talking will not be tolerated. Conversation in normal tones is permissible
9. Students should obtain permission from the driver before opening windows when it is cold or raining.
10. The middle aisle should not be blocked by students occupying the seat next to the aisle.
11. No student will be allowed to ride another bus or be discharged at a different stop unless the student has written permission from his/her parents or guardians and the note is signed by the school principal.
12. Bus drivers are permitted to make reasonable rules for the safe and proper operation of their bus.
13. Students shall not be allowed to eat or drink on the bus unless approved in advance by the driver.
14. All school rules and regulations must be followed on the bus, same as in classrooms and on campus.
15. Violations on a bus can carry same consequences as on school campuses or in classrooms.

**PLEASE READ CAREFULLY BEFORE PROVIDING INFORMATION BELOW:**

**STUDENT'S FULL NAME** \_\_\_\_\_

**PHYSICAL ADDRESS OF HOME** \_\_\_\_\_

**TELEPHONE NUMBER** \_\_\_\_\_ **CELL #** \_\_\_\_\_

**GRADE** \_\_\_\_\_

**BUS #** \_\_\_\_\_ **DRIVER** \_\_\_\_\_

**SIGNATURE OF STUDENT**

**SIGNATURE OF PARENT**

**202-2027**  
**Checkout List**

Student Name \_\_\_\_\_

Student Grade \_\_\_\_\_

The following list is authorized persons your child may be released to by  
False River Academy.

**Please include parents name and number.**

Name	Phone/Cell	Relationship
1. _____		
2. _____		
3. _____		
4. _____		
5. _____		
6. _____		
7. _____		
8. _____		
9. _____		
10. _____		

Your child **will not be released** to anyone not listed on this  
authorization form.

***No Exceptions.***

Parent Signature \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

## False River Academy Aftercare Registration Form

Following are the guidelines under which the FRA Aftercare program operates. Please read carefully and fill out necessary information. Please sign and return this form no later than the last business day of July. For all correspondence pertaining to aftercare, either mail to the school or send in an envelope marked attention "Aftercare".

Hours of Operation: 2:45 pm to 5:30 pm. Late fees will be assessed after 5:35 pm.

**AFTERCARE IS PROVIDED FOR STUDENTS FROM THE THREE YEAR OLD PROGRAM THROUGH 6<sup>TH</sup> GRADE. SPACE IN THIS PROGRAM IS LIMITED and THEREFORE REGISTRATION IS ON A FIRST COME FIRST SERVE BASIS.**

**Fees:** A monthly fee schedule is provided by the Aftercare Director. Families with multiple children will receive a discount.

**\$10.00 a day for unscheduled days** – A student must be currently enrolled in the program.

**Late Fees:** **PICK UP AFTER 5:35 p.m. - A LATE FEE OF \$1 per MINUTE WILL BE ASSESSED UNTIL THE STUDENT IS PICKED UP WITH LATE FEE PAYMENT DUE AT TIME OF PICKUP.**

**A late fee of \$25 will be assessed for payments made fifteen days after due date.**

**\*\*\*YOU ARE PAYING FOR YOUR CHILD/CHILDREN TO HAVE A PLACE IN THIS PROGRAM. NO CREDIT OR REFUNDS ARE GIVEN FOR ANY MISSED DAYS OR PLANNED ABSENCES.**

**PAYMENT IS SEPARATE FROM TUITION. PLEASE MAKE CHECK PAYABLE TO FRA WITH A NOTATION IN THE MEMO SECTION "aftercare". If mailing in your payment, please put "Attention: Aftercare" on the envelope.**

**The parent applicant of registered aftercare child/children will receive all balance statements and is solely responsible for payments. (No two or more party payment arrangements will be acceptable)**

**When picking up your child/children, a sign out sheet is provided that MUST be signed before leaving. Only parents and those you have listed on the "Approved Pickup List" located on the reverse side of this document will be allowed to take your child/children.**

***If you have any questions you can call the school at 638-8610 and leave a message, for the Aftercare director***

\*\*\*\*\*

**I have read, understand, and agree to abide by the above listed rules and regulations of the FRA Aftercare Program.**

Parent (s) or Guardian Name (Print) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please fill out the following information on your child (ren) to register them for Aftercare. (Please print)

1. Student's Name: \_\_\_\_\_ Grade \_\_\_\_\_  
Day (s) of the week registering for Aftercare: (please circle) M T W TH F  
FOOD ALLERGIES, IF ANY: \_\_\_\_\_

2. Student's Name: \_\_\_\_\_ Grade \_\_\_\_\_  
Day (s) of the week registering for Aftercare: (please circle) M T W TH F  
FOOD ALLERGIES, IF ANY: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Numbers:

Mother's home phone# \_\_\_\_\_, Work# \_\_\_\_\_, Cell# \_\_\_\_\_

Father's home phone# \_\_\_\_\_, Work# \_\_\_\_\_, Cell# \_\_\_\_\_

Emergency contact person (s) in the event neither parent can be reached:

Name: \_\_\_\_\_, Home Phone# \_\_\_\_\_, Cell# \_\_\_\_\_

Name: \_\_\_\_\_, Home Phone# \_\_\_\_\_, Cell# \_\_\_\_\_

\*\*\*\*\*

### APPROVED SIGN-OUT LIST

Please list below anyone you approve to pick up your child/children in the event you are unable to do so. If a relative of the student, please specify relation. Only those on this list will be allowed to sign-out your child. If you know in advance that you are sending someone on this list to pickup your child, please send a note to school to the attention of aftercare letting us know. If at anytime there is a change in which you approve to pick up your child (ren) you must let the aftercare know immediately so that name can be removed from our list, or the new name added.

NAME \_\_\_\_\_

NAME \_\_\_\_\_